

BYLAWS OF THE LONG BAYOU SOCIAL ACTIVITIES COMMITTEE
9777 62ND TERRACE NORTH
ST. PETERSBURG, FLORIDA 33708

NAME: The name of the organization shall be The Long Bayou Social Activities Committee, hereinafter referred to as "SAC". The SAC shall be a standing committee of The Long Bayou Condominium Association, Inc. (the "Association").

PURPOSE: The purpose of the SAC shall be to facilitate the social activities of its members.

MEMBERS: Membership in the SAC is limited to any person residing and/or owning a unit in Long Bayou who has paid the current membership fee. "Long Bayou" is hereby defined to be Long Bayou Condominium, The Palms of Long Bayou, and the Villas of Long Bayou. Each member is entitled to one (1) vote. Membership is not transferable.

FEES: The annual membership fee shall be ten dollars (\$10.00) per member or such other sum as may be determined from time to time by the SAC membership. Membership will start February 1st and continue thru January 31st and membership can be purchased throughout the year.

COMMITTEE

MEMBERS: The Committee Members of the SAC shall be Chairperson, Vice Chairperson, Secretary, Treasurer, and Ticket Coordinator. The Committee Members of the SAC shall be a person residing and/or owning a unit within Long Bayou, and shall be appointed by the Long Bayou Board of Directors of the Association and serve at the pleasure of same.

Chairperson: The Chairperson shall preside over all meetings, shall have check signing authority in the absence of the Treasurer, and shall be an ex-officio member of all committees.

The Chairperson may change the signing authority from time-to-time depending on the availability of the officers.

Vice-

Chairperson: The Vice-Chairperson shall preside over all meetings in the absence of the Chairperson.

The Vice-Chairperson shall have check signing authority in the absence of the Treasurer and the Chairperson.

Secretary: The Secretary shall keep a record of minutes of each meeting, taking attendance at meetings of the Building Representatives and shall be the custodian of the SAC'S records. The Secretary shall maintain a member list, same as ticket coordinator.

Treasurer: The Treasurer shall keep an accurate accounting of all monies received and disbursed. All receipts must be deposited in a FDIC insured bank. Disbursements may be made only on authorization of the Committee except in the case of advances to the chairperson of social events.

A Treasurer's Report shall be made available at all meetings.

Ticket Coordinator:

The Ticket Coordinator shall collect and coordinate ticket sales.

The Ticket Coordinator shall work closely with the Building Representatives.

The Ticket Coordinator shall print and distribute flyers and coupons to all the Building Representatives for all approved SAC events. The Ticket Person shall collect all unsold coupons and verify the total monies received from each Building Representative. The Ticket Person shall fill out a cash reconciliation form for each event and submit along with the monies collected to the Treasurer.

SEATING

All tables are to be open seating except for the Inaugural Ball, St. Patrick's Day and New Years Eve, at which event reserved seating will be determined by the SAC. These three events above shall have food provided. A Chairperson will be designated by SAC to assign seating.

DUTIES OF OTHER POSITIONS

Building Representatives:

All Building Representatives shall be appointed by the SAC.

Building Representatives are to assist the SAC.

Building Representatives are expected to attend Building Representative meetings.

Entertainment Committee:

A committee of three, but not more than five, shall be appointed by the SAC. This committee is to seek and hire the entertainment for SAC events.

The Entertainment Committee shall appoint a chairperson to report back to the Chairperson of the SAC and attend all Building Representative Meetings.

MEETINGS:

SAC Meetings and SAC Member Meetings shall be called by the Chairperson and notice shall be provided through the Long Bayou Newsletter Calendar or Posted on Bulletin boards. SAC Meetings shall provide at a minimum of 48 hours notice (if posted). SAC Member Meetings shall provide at least 10 days notice (if posted). Regular SAC Meetings may be held on the First Monday of each month. Regular SAC with Building Representatives Meetings may be held on the First Wednesday of each month. Regular SAC Members Meetings may be held on the Second Wednesday of each month.

BY-LAWS:

These By-Laws may be amended at any time by the Board of Directors of the Long Bayou Condominium Association, Inc.

Approved by majority vote of the Board of Long Bayou Condominium on _____, 2017.

Revision 10.18.17 Rev 2

Pat Bianchi, SAC Chairperson

Revision 10.18.17 Rev 2

Raymond Smith, President